

## **IC 4-13.1-2**

### **Chapter 2. Office of Technology**

#### **IC 4-13.1-2-1**

##### **Office; purpose**

Sec. 1. The office of technology is established for the following purposes:

- (1) Establish the standards for the technology infrastructure of the state.
- (2) Focus state information technology services to improve service levels to citizens and lower the costs of providing information technology services.
- (3) Bring the best and most appropriate technology solutions to bear on state technology applications.
- (4) Improve and expand government services provided electronically.
- (5) Provide for the technology and procedures for the state to do business with the greatest security possible.

*As added by P.L.177-2005, SEC.9.*

#### **IC 4-13.1-2-2**

##### **Office; duties**

Sec. 2. (a) The office shall do the following:

- (1) Develop and maintain overall strategy and architecture for the use of information technology in state government.
- (2) Review state agency budget requests and proposed contracts relating to information technology at the request of the budget agency.
- (3) Coordinate state information technology master planning.
- (4) Maintain an inventory of significant information technology resources and expenditures.
- (5) Manage a computer gateway to carry out or facilitate public, educational, and governmental functions.
- (6) Provide technical staff support services for state agencies.
- (7) Provide services that may be requested by the following:
  - (A) The judicial department of state government.
  - (B) The legislative department of state government.
  - (C) A state educational institution.
  - (D) A political subdivision (as defined in IC 36-1-2-13).
  - (E) A body corporate and politic created by statute.
  - (F) An entity created by the state.
- (8) Monitor trends and advances in information technology.
- (9) Review projects, architecture, security, staffing, and expenditures.
- (10) Develop and maintain policies, procedures, and guidelines for the effective and secure use of information technology in state government.
- (11) Advise the state personnel department on guidelines for information technology staff for state agencies.
- (12) Conduct periodic management reviews of information

technology activities within state agencies upon request.

(13) Seek funding for technology services from the following:

- (A) Grants.
- (B) Federal sources.
- (C) Gifts, donations, and bequests.
- (D) Partnerships with other governmental entities or the private sector.
- (E) Appropriations.
- (F) Any other source of funds.

(14) Perform other information technology related functions and duties as directed by the governor.

(b) The office may adopt rules under IC 4-22-2 that are necessary or appropriate in carrying out its powers and duties.

*As added by P.L.177-2005, SEC.9. Amended by P.L.2-2007, SEC.39.*

#### **IC 4-13.1-2-3**

##### **Chief information officer**

Sec. 3. (a) The governor shall appoint a chief information officer of the office, who serves at the pleasure of the governor.

(b) The chief information officer:

- (1) is the executive head of the office;
- (2) is responsible for strategic planning and the architecture for information technology functions of state government; and
- (3) shall provide leadership for information technology issues facing state agencies.

*As added by P.L.177-2005, SEC.9.*

#### **IC 4-13.1-2-4**

##### **Fees for enhanced access to public records**

Sec. 4. The chief information officer, in conjunction with:

- (1) the state librarian or the state librarian's designee;
- (2) the director of the state commission on public records or the director's designee; and
- (3) a representative from each of the two (2) state agencies that generate the most revenue under this section;

shall establish reasonable fees for enhanced access to public records and other electronic records, so that the revenues generated are sufficient to develop, maintain, operate, and expand services that make public records available electronically. A meeting to establish or revise the fees described in this section is subject to the requirements of IC 5-14-1.5.

*As added by P.L.177-2005, SEC.9.*

#### **IC 4-13.1-2-5**

##### **State agency use of office services**

Sec. 5. State agencies shall use information technology services provided by the office when directed by the governor.

*As added by P.L.177-2005, SEC.9.*

#### **IC 4-13.1-2-6**

**Office; state agencies**

Sec. 6. (a) The office may request the director of information technology services or another knowledgeable individual employed by a state agency to advise and assist the office in carrying out the functions of the office.

(b) State agencies may consult with the office concerning hiring information technology directors and staff.

(c) At the request of the office, a state agency shall submit an inventory of all significant information technology hardware, software, personnel, and information technology contracts.

*As added by P.L.177-2005, SEC.9.*

**IC 4-13.1-2-7****Rotary fund**

Sec. 7. The office may establish a rotary fund necessary to perform the functions of the office.

*As added by P.L.177-2005, SEC.9.*

**IC 4-13.1-2-8****Office; assist political subdivisions**

Sec. 8. (a) If requested by a political subdivision, the office may do the following:

- (1) Subject to the approval of the budget agency, develop a schedule of fees for agencies using services of the office.
- (2) Assist a political subdivision in coordinating information technology systems.
- (3) Provide consulting and technical advisory services.
- (4) Review information technology project plans and expenditures.
- (5) Develop and maintain policies, procedures, and guidelines for the effective use of information technology in interactions between political subdivisions and state agencies.

(b) The office may request a director of information technology services or other knowledgeable individuals employed by a political subdivision to advise and assist the office in exercising the powers granted in this section.

(c) The office may conduct studies and reviews that the office considers necessary to promote the use of high quality, cost effective information technology within local government.

*As added by P.L.177-2005, SEC.9.*